



UNITED NATIONS  
ECONOMIC COMMISSION FOR  
EUROPE

WORLD HEALTH ORGANIZATION  
REGIONAL OFFICE FOR EUROPE

**BUREAU OF THE MEETING OF THE PARTIES**

Fifth meeting  
Geneva, 29-30 June 2010

**ANNOTATED PROVISIONAL AGENDA FOR THE FIFTH MEETING**

Prepared by the joint secretariat

The fifth meeting of the Bureau will take place in the Palais des Nations in room S-1 (first floor). It will start on 29 June 2010 at 9.30 a.m. and finish on 30 June at 4 p.m. The meeting will be held in English.

The meeting is extended to chairpersons of Task Forces and other leaders of activities in the programme of work for 2011-2013. Participants who are not in possession of a long-duration badge to enter the Palais des Nations should fill in the attached registration form and send it to [cammile.marcelo@unece.org](mailto:cammile.marcelo@unece.org).

The fifth meeting of the Bureau will be totally devoted to practical and strategic preparations for the second session of the Meeting of the Parties to the Protocol (Bucharest, 23-25 November 2010) and to the finalization of the draft programme of work for 2011-2013 to be submitted to the Meeting of the Parties.

1. **Adoption of the agenda**  
(29 June, 9.30 - 9.40)
2. **Preparations for the second session of the Meeting of the Parties to the Protocol (MOP2)**
  - (a) **Agenda and documentation**  
(09.40 - 12.30)

The Bureau will consider a draft agenda prepared by the joint secretariat (BUREAU 2010/6) and make arrangements, as appropriate, to ensure the smooth, efficient and successful running of the meeting.

It will examine a list of official documents to be submitted for the second session of the Meeting of the Parties, review their state of preparation and make arrangements for their finalization bearing in mind that to ensure translation of official documents the UNECE secretariat needs to receive their final version by 1 August 2010.

The Bureau will also discuss the finalization of the publications foreseen to be ready by the second session of the Meeting of the Parties such as the Guidelines on target-setting, evaluation of progress and reporting and the brochure on Small Scale Water Supplies as well as the printing of other publications after their endorsement by the Meeting of the Parties

**(b) Budget for the finalization of the current programme of work and for the second session of the Meeting of the Parties**  
(12.30 - 13.00)

The Bureau will review the financial status of the UNECE Trust Fund and the WHO-EURO Voluntary Fund, the contributions received and the funds used.

The host country will inform the Bureau about the financial resources available for the second session of the Meeting of the Parties

Based on this, the Bureau will discuss and make arrangements regarding how to raise the missing resources for the organization of the second session of the Meeting of the Parties.

**(c) Practical arrangements for the second session of the Meeting of the Parties**  
(14.00 - 17.00)

- **Bureau**

The Bureau members will be asked about their intention to run as candidate for the new Bureau. They will exchange views on potential new candidates for the Bureau, including chairperson, vice-chairpersons and other Bureau members, also considering the opportunity to involve chairpersons of Task Forces and leaders of activities in the programme of work.

- **Chairing the second session of the Meeting of the Parties**

Taking into account the Rules of the Rules of Procedure, adopted at the first session of the Meeting of the Parties, the Bureau will discuss how the second session will be chaired, i.e. by sharing responsibilities between representatives of the host country and the future chairperson with the support of the leaders of the different activities in the programme of work 2007-2010.

- **Invitations to Parties and non-Parties (including representatives of international governmental and non-governmental organizations)**

It is proposed that official invitations to the second session of the Meeting of the Parties will be sent from the Government of Romania to environment and health ministers, and other important stakeholders, inviting them to designate senior officials to participate in the second session.

The joint secretariat will also inform on how it intends to notify Member States.

The Bureau will also discuss and agree on which international organizations and non-governmental organizations should be invited based on a proposal of the joint Secretariat (BUREAU/2010/7).

- **Organization of work at the meeting and creation of ad hoc groups**

The Bureau will discuss on the need and opportunity to create ad hoc group during the second session of the Meeting of the Parties in the case different issues will be negotiated in parallel.

In accordance with previous discussions, it has been decided not to prepare a declaration of the Meeting of the Parties. Therefore there will not be a specific ad hoc group on that.

On the basis of the information so far, it could be foreseen to have an ad hoc group on the workplan, but if this was the only one, there would not be a need to create it but it would be possible to continue working in plenary. The Bureau will advise on the need to foresee specific ad hoc groups.

- **Donors meeting**

It is proposed to organize a donor's meeting will be convened at lunchtime to raise funds to implement the programme of work for 2011-2013. The Bureau may wish to advise the joint secretariat on the opportunity to organise such meeting and on the practical arrangements including countries and organizations to be invited.

- **Side events during the second session of the Meeting of the Parties**

There would be the possibility to invite some partner organizations to organize side events during the lunch breaks. Side events should be limited and as far as possible not compete between them (3 - 5 events)The Bureau should advise on whether this should be pursued and what could be the themes of such side events and who should be invited to organize them.

- **Promotion of the second session of the Meeting of the Parties**

The Bureau will discuss and make arrangements on the steps to be taken in order to broadly disseminate information on the Meeting of the Parties, including how to involve the media (e.g. press conference during the MOP).

**3. Implementation of the Protocol between the second and the third session of the Meeting of the Parties (29 June, 17.00 – 18.00 and 30 June 9.00 - 12.30 and 13.30 - 15.15)**

- **Work plan for 2011-2013**

The Bureau will discuss the draft work plan for 2011-2013 revised after the third meeting of the Working Group on Water and Health. On the basis of the outcome of the Working Group meeting and with the overall objective to finalize a draft programme of work for 2011-2013 which is reasonable, likely to be adequately funded and implemented in three years, the Bureau will discuss the following issues:

- Decision on activities to be included in the draft programme of work, including the division between core and reinforcing,
- Decision on expected outcome and the work to be undertaken
- Lead Parties
- Proposed distribution of responsibilities in the joint secretariat to support the different activities

- Financial resources needed to implement them and information of funds/pledges available to support them

- **Resources needed to implement the draft work plan, including options for a new funding mechanism**

The Bureau will revise the overall budget deriving from the draft programme of work, the situation in terms of resources available / pledges and missing resources. It will discuss and make arrangement on how to raise the needed missing resources. In particular it will address the human resource needs of the joint secretariat and discuss how to ensure that the current capacity is maintained and strengthened to be able to face to the increasing demands.

Following the discussions at the third meeting of the Working Group on Water and Health, the Bureau will also discuss about alternative mechanisms for more stable, adequate and predictable funding of the Protocol and in particular the further development and finalization of the proposal (see the information paper 14<sup>1</sup> prepared for the WGWH meeting) to be submitted to the Meeting of the Parties on this matter.

- **Compliance Committee**

At least one member of the Compliance Committee does not want to be re-elected at the second session of the Meeting of the Parties, thus at least one additional candidate has to be found for the Compliance Committee. Taking into account the discussions and decisions of the Compliance Committee at its fifth meeting, to be held on 22-23 June 2010 in Geneva, the Bureau will discuss how to organize the elections for the new Compliance Committee members as well as potential candidates for the open position.

- **Date and venue of the third session of the Meeting of the Parties**

The Bureau will discuss possibilities for the date and venue of the third meeting of the Parties.

#### **4. Future meetings under the Protocol** (15.15-15.30)

The Bureau will review the calendar of future meetings under the Protocol for 2011 (BUREAU/2010/8) and be informed on the distribution of tasks within the joint secretariat.

#### **5. Cooperation with the Water Convention** (15.30-15.45)

The Bureau will be informed about progress made in the implementation of the programme of work under the Water Convention. The Bureau will consider ways and means how to strengthen cooperation on work and activities under the Convention and the Protocol.

#### **6. Parma Declaration** (15.45-16.00)

The Bureau will be informed about progress made in the implementation of the Parma Declaration,

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<sup>1</sup> Online at:

[http://www.unece.org/env/documents/2010/wat/MP\\_WH/wg/unofficial\\_docs/Inf\\_doc\\_14\\_financing\\_option\\_Protocol\\_rev%20May%2021.2010.pdf](http://www.unece.org/env/documents/2010/wat/MP_WH/wg/unofficial_docs/Inf_doc_14_financing_option_Protocol_rev%20May%2021.2010.pdf)

and will consider ways and means on how to further mainstream work under the Protocol in the implementation of this important political process.

**7. Other business**

At the time of writing, the joint secretariat had no points to propose under this agenda item.

**8. Closing**

The Chairman will close the meeting on 30 June 2010 at 4 p.m.